

**Application is due to the Daviess County
Extension Office by April 19, 2024**

TO: Kentucky 4-H Shooting Sports Teen Ambassador Board Applicants
FROM: Ashley Marcum, Extension Specialist for KY 4-H Shooting Sports
RE: Kentucky 4-H Shooting Sports Teen Ambassador Board Applications for 2024-2025

Thank you for your interest in serving as a Kentucky 4-H Shooting Sports Teen Ambassador. Being a SS Ambassador is an opportunity to practice and develop your leadership skills as well as help promote the 4-H Shooting Sports Program throughout the state. Being a Teen Ambassador is a significant time commitment. Please make sure you review the entire application and what is expected of you before applying.

Eligibility

Applicants must be between the 4-H age (age as of Jan. 1st of this year) of 14 to 17 at the time of application. Applicants are not required to be a certified teen coach at time of application. However, if selected, they are required to obtain certification at the first available opportunity while serving as an ambassador. Failure to do so will result in immediate dismissal from the board.

Application Procedure

Complete all forms included in this application packet. Selection will involve a selection committee consisting of the Extension Specialist in charge of the KY 4-H Shooting Sports Program as well as members of the KY 4-H Shooting Sports Advisory Group.

Time Commitment and Attendance

Serving as a 4-H Shooting Sports Teen Ambassador is not to be taken lightly. It is a big commitment and something that must be considered a priority for you. Follow through is very important. You and your fellow Ambassadors will be required to attend regular board meetings, Teen Summit, Teen Conference, Shooting Sports State Competition, and play and active role on the 4-H Shooting Sports Advisory Group. You will also have the opportunity to participate in the Coaches Certification Workshops, and other educational opportunities as they arise. Your participation at all these events will require the full support of each individual member to succeed. Attendance at all meetings and events is mandatory. Absence or tardiness may lead to removal from the board.

Meeting Costs

In addition to the time commitment, there are fees associated with being involved on the Teen Ambassador Board. These include, but are not limited to, the following:

• 4 Board Meetings (September, November, February, April) *\$75	= \$250
• 4-H Summit	= TBD
• 4-H Teen Conference	= \$250
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Total Expenses	= \$500

It is encouraged that you work with the youth and adult councils, businesses, and leadership in your county to secure funding for your participation. However, it is your responsibility to ensure that these are paid in a timely manner. Please have your 4-H agent contact Ashley Marcum if financial concerns may keep you from becoming an Ambassador.

**Cooperative
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Agriculture and Natural Resources
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4-H Youth Development
Community and Economic Development

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Disabilities
accommodated
with prior notification.

Counties and Area Groupings paying for one or multiple members may submit a one-time check for all meetings if they wish to do so. Shooting Sports Teen Ambassador Board fees are subject to the Kentucky 4-H Fee & Late Payment Policy, lack of payment may mean removal from the board.

Travel

You, or your family, will be expected to provide transportation for you to and from each board meeting and event. Do NOT count on your 4-H agent to transport you. Anticipate the following:

- Travel to and from one of the four 4-H Camps for all Board Meetings
- Travel to and from West KY 4-H Camp OR Lake Cumberland 4-H Camp for 4-H Summit
- Travel to and from Lexington, KY for 4-H Teen Conference
- Travel to and from Wilmore, KY and Berea, KY for State Shooting Sports Competition

Educational Programming and Project Work

Shooting Sports Teen Ambassadors will assist with develop an educational session to share with middle school aged 4-H participants at the 4-H Teen Summit held in March. Ambassadors will also have the opportunity to help with the educational components of the fall and spring Coaches Certification Workshops, providing support to Level II Instructors within their certified disciplines. Ambassadors will be involved in leadership and college/career readiness activities to develop their skills related to the next step in their life.

Behavior & Conduct

Shooting Sports Teen Ambassadors are representatives of the overall Kentucky 4-H Program. As such, your behavior, conduct, dress, and actions reflect the standards of the 4-H program. Ambassadors serve as role models for other 4-H members and adhere strictly to the 4-H Code of Conduct. Those who fail to adhere to these expectations may be dismissed from the board.

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Kentucky 4-H Shooting Sports Teen Ambassador Board Application Cover Sheet

The following information is to be submitted to your 4-H Agent by your county deadline: this Cover Sheet (form 2 with My Story and Resume attached), the TAB Application Form (form 3) and the 4-H Code of Conduct (form 4). **Note to agent:** scan & submit all to 4-H Online by May 1.

First Name:	Last Name:
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My Story (REQUIRED)

Write a minimum one-page essay telling your story and why you would like to be a part of the Kentucky 4-H Shooting Sports Teen Ambassador Board. Stories should include, but are not limited to: a) what you feel that you can contribute to the board and how it will help 4-H and you personally; b) how your past 4-H and other experiences have prepared you for a position on this board; c) how 4-H opportunities have contributed to the person you are today.

Resume (REQUIRED)

Attach your professional resume that outlines your qualifications to serve as a member of the Teen Ambassador Board. Please refer to the *Kentucky 4-H Workforce Preparation and Career Readiness* curriculum, Chapter 5, *Going for It: Resume* and *Resume Construction* to prepare this document. Below are areas that need to be evident in your resume.

- A. Qualification Highlights (describe qualities about yourself that would contribute to your success on the Teen Ambassador Board)
- B. Education (current grade level in school; educational experiences you have had in 4-H, etc.)
- C. Work Experience (employment, if any)
- D. Volunteer Experience (leadership roles in which you served as a volunteer)
- E. 4-H Involvement and School Involvement
- F. Awards or Honors

Member's Signature: _____	Date: _____
Parent/Guardian's Signature: _____	Date: _____
Agent's Signature: _____	Date: _____



2024 – 2025 Kentucky 4-H Shooting Sports Teen Ambassador Board Application Form

Please fill out the following information completely. Check it for accuracy. All forms should be sent to Ashley Marcum via your County 4-H Agent by May 1st. Check the meeting dates to make sure you can make the commitment of being a Teen Ambassador Board Member. Attendance is mandatory! Applicants must be 4-H age (age as of Jan. 1st of this year) of 14 to 17 at the time of application. **The following information is to be submitted to your 4-H Agent by your county deadline:** Cover Sheet (form 2 with My Story and Resume attached), this TAB Application Form (form 3) and the 4-H Code of Conduct (form 4). **Note to agent:** scan & submit all to 4-H Online by May 1.

First Name:	Last Name:	County:	Area Grouping:	
Cell Phone:	Email:			
Polo/T-Shirt Size: __ Small __ Medium __ Large __ X Large __ XX Large __ XXX Large				
Answer the following by checking the appropriate column:		YES	NO	
Are you a Certified Teen Coach?				
Are you a returning Teen Ambassador Board Member?				
Can you attend the following events?			Keep in mind... - ACT testing may be held on these same dates. Plan to take tests on dates that do not conflict. - Sports and band events sometimes conflict with TAB meetings. Inform coaches/teachers of your commitment to TAB	
Make sure you can attend these events before applying for the TAB. Not attending meetings inhibits the effectiveness of the ENTIRE board. Therefore, attendance is enforced. A written explanation MUST be submitted to the advisor prior to the missed event. Not doing so may result in removal from the board. All members on the TAB are expected to attend 4-H Teen Conference & 4-H Teen Summit. No exceptions.	TAB Board Meeting 1 September 13 – 15, 2024			
	TAB Board Meeting 2: November 1 – 3, 2024			
	TAB Board Meeting 3: February 7 – 9, 2025			
	4-H Summit March TBD, 2025			
	TAB Board Meeting 4: April 18 – 20, 2025			
	TAB Board Meeting & 4-H Teen Conference June 9 – 13, 2025			
	State Shooting Sports Competition, September 6 – 7, 2025			
Much of the TAB correspondence and ALL meeting and event registration information will be sent through email. TAB members are expected to make use of email. Agents and parents are to sign below to indicate that the 4-H member is in good standing. Incomplete application will not be considered. Members Signature: _____ Date: _____ Parent/Guardian’s Signature: _____ Date: _____ Agent’s Signature: _____ Date: _____				



4-H Youth Development CODE OF CONDUCT FORM (NOT FOR RESIDENTIAL CAMPS)

All 4-H members and family/friends associated with 4-H members must respect the individual rights, safety and property of others and adhere to this Code of Conduct. A 4-H member may be prohibited from participating in a specific event/program if the participation by the individual poses a danger to the 4-H member and/or others. The following guidelines are designed to make all 4-H events safe, meaningful, and satisfying to youth and others attending.

WHILE ATTENDING ALL 4-H MEETINGS, PROJECTS, PROGRAMS, ACTIVITIES AND EVENTS:

- Each 4-H participant is expected to attend all planned sessions, workshops, field trips, and meetings of the event, and to be in appropriate attire. Dress codes will be specific to individual events. Delegation chaperones and/or volunteers are responsible for ensuring that members participate in all aspects of the planned program activities.
- The possession and use of alcoholic beverages, tobacco products, vape juice and/or devices, and/or drugs (except for medications prescribed to the participant by a licensed physician) are prohibited. Delegation chaperones and/or volunteers shall limit use of tobacco products to designated areas.
- Possession of firearms not for educational use is prohibited.
- Setting off fire alarms and tampering with fire extinguishing and other emergency equipment are prohibited.
- Gambling of any type is prohibited.
- Respect toward others and facilities shall be demonstrated. Bullying, harassment of others or destruction of property shall not be tolerated. Bullying and harassment can include the use of social media.
- Obscene, discriminatory and/or inappropriate language, roughhousing, and insubordination are prohibited at all times.
- Display of overly affectionate or inappropriate attention between participants is prohibited.
- Technological equipment (including but not limited to cell phones, laptops or mp3 players) shall not interfere with the program and may not be allowed in certain situations.
- All clothing shall be acceptable in repair and appearance and shall be worn within the bounds of decency and good taste as appropriate for 4-H events. Articles of clothing which display profanity, products, or slogans which promote tobacco, alcohol, drugs, sex or are in any other way distracting, are prohibited. *Each county may adopt additional Code of Conduct guidelines.*

WHILE ATTENDING OVERNIGHT CONFERENCES, CAMPS, AND EVENTS, THE FOLLOWING WILL ALSO APPLY:

- All participants are to be in their assigned area at curfew and comply with quiet hours, lights out, and other rules of the event.
- No member or volunteer may leave the grounds without the permission of the conference director or adult in charge. An adult shall accompany a 4-H member any time they leave the grounds. Adults shall notify another adult in the delegation before leaving the grounds.
- At overnight events, only conference participants may be in sleeping areas. Lounges or common areas may be used only for working committees and social activities.
- Room service such as phone calls, food, laundry, or others shall not be permitted without chaperone permission.

Any violations of this Code of Conduct shall be reported promptly to the adult in charge of the delegation/program and to the person in charge of the event. The person in charge of the event shall have the final responsibility for disciplinary action. **Failure to comply with the Code of Conduct by 4-H'ers and family/friends associated with the 4-H participant may result in penalty including, but not limited to, the following:**

- Sent home from the activity or event at his/her own expense
- Barred from participation from future 4-H events
- Assessed the cost of damages for destruction of property

I, _____, have read the Code of Conduct and agree to abide by its rules.

(Print Name)

I understand that infraction of this Code of Conduct will result in any or all of the penalties listed above.

Member/Volunteer _____ County _____

Parent/Guardian _____ Date _____

