



Kentucky 4-H Achievement Application Quick Guide

Category Definitions:

Leadership - Guiding or directing a group of people or an organization. (Example: Holding an officer position of 4-H Club, teaching a large group a new technique, or being a mentor to younger 4-H Members by teaching techniques that a senior 4-H'er is knowledgeable about.)

Civic Engagement - a 4-H member's relationship and knowledge gained an individual's community and local, state, and federal government. (Example: Capitol Experience, 4-H governmental proclamation, and Washington D.C.)

Communication and Marketing - Preparing and presenting a speech or demonstration in front of a group. Marketing 4-H events through creative you tube videos, promotional materials developed and used to promote 4-H events.

Community Action - Service learning, actions or events to assist a community need or concern. (example: Participating in a community clean-up)

Participation – Attending an event only.

DO NOT

- DO NOT count an event or activity more than once anywhere in the achievement application.
- DO NOT send an application straight from county to 4-H State Office. All applications are due to the district contact by the district deadline.
- DO NOT send in an application to the district contact until it has been signed by the youth and county agent.
- DO NOT have misspelled words, punctuation, and grammar issues. Check the file with spell check, and read over the file before submission.
- DO NOT count any points accumulated in the Cloverbud age level.

DO:

- DO allow enough time for the County Extension Agent review entire application and make necessary changes before submitting to the district contact.
- DO review application for any mistakes.
- DO save the application from year to year electronically, and add the new activities from the previous year.
- DO explain each entry in all categories in a clear concise manner.
- DO adjust proper printer settings when printing the Achievement Application, so that items are not left off.
- DO insert as many lines as needed for all entries in categories. (Right click on the line that needs an added entry. Click insert, and insert a row above or below.) The numbers of pages are not limited.
- DO refer to the 4-H Agent Resource Guide or the Kentucky 4-H Specialist for additional resources.

